

## **CHILDREN'S TRUST FUND Meeting Minutes: Feb. 24, 2014**

**Motion: No regular RFP cycle for 2014-15 cycle**

**Casey moved that the Board issue no regular RFP for the 2014-2015 FY funding cycle.**

**JoAnne seconded.**

**Decision: Unanimous vote to approve motion.**

Discussion on Motion:

The Board discussed that the current grantees are interested in a renewal of their current contracts. DPHHS Procurement indicates it is not necessary to issue a new RFP if we choose to simply renew certain already existing contracts. Jamey and Clementine will work on the renewal process in consultation with Procurement's Jen Garza if necessary to have them ready for the June 2-3, 2014 board meeting. The June 2<sup>nd</sup> Board Meeting will address all renewal proposals and determine which proposals will be refunded.

**Motion: Grantee Contract Renewal amount is to be set at \$190,000**

**Casey moved that the grantee contract renewal amount is to be set at \$190,000 for the 2014-2015 FY funding cycle.**

**JoAnne seconded.**

**Decision: Unanimous vote to approve motion.**

**Topic: More Board documents available digitally**

**Suggestion:** At future meetings it was suggested that more of the documents to be presented digitally. Jamey will try to bring docs on a thumb drive to project on the screen. Will work with Clementine to streamline the process.

**Motion: Chair attendance at CBCAP meeting**

**JoAnn moved that the Board approve Mary to go to the annual CBCAP meeting in New Orleans.**

**Seconded by Casey.**

**Decision: Approved unanimously.**

**Topic: Mini-grants**

**Decision:** Board will no longer accept mini grants requests. When requests come in Jamey will ask the requestor if they would like to be added to the list to receive the next RFP. Requestors will be encouraged to plan ahead and include their request in their budget for the coming year. The Board may choose to do some special projects if funds are available.

**Topic: Strategic partner presentations at Board meetings**

Where feasible, the Board would like to invite one strategic partner to each board meeting. Suggestions included: Marilyn Bruguier Zimmerman with National Native Children's Trauma Center at the U of M for March meeting to speak about the federal Commission to Eliminate Child Abuse and Neglect Fatalities and the Trauma Center work; Sarah Corbally from Child and Family Services Division of DPHHS.

**Topic: Annual Grantee Meeting and Peer Review**

The meeting will be held Sept. 29-30. Board discussed building a peer review break out session into the schedule to assist the grantees in self-evaluation efforts. Grantees will be encouraged to attend Montana Nonprofit Association conference Oct 2<sup>nd</sup>-3<sup>rd</sup>, which we could consider paying for in addition to the annual meeting. Will need to consider that when building the budget. Jamey will inform the Peer Review contractor that we will not have a separate contract for next year as we will address it at the

annual meeting. Beki offered gratis assistance with a SWOT analysis for the meeting. Jamey will create proposal to the Board about structure for next grantee meeting and talking to Clementine about exercises.

**Motion: Retiring Board Members**

**JoAnn moved to have plaque made for Roberta and all board members who go off the board in the future. Casey Seconded.**

**Decision: Passed Unanimously.**

**Topic: Strategic Planning:** (Jamey to contact Beki to get the write-up for inclusion in minutes.)

**Decision:** Add mission statement and vision to website and have at the top of each agenda.

**Motion: Issue contract on CAN Data Collection to inform our prevention efforts.**

**Data committee/Casey proposed contract for \$40,000 maximum to collect and analyze existing CAN data in Montana including state and federal data about Montana, as much detail and resource inquiry as possible, a statistical synopsis and analysis including county data where available. Due June 30, 2014. Clementine seconded.**

**Decision: passed unanimously.**

Discussion: Data Committee will draft scope of services and language for an RFP and work with Jamey and Procurement to determine the language and process. Jamey will ask Jen for selection criteria. Committee self-imposed deadline to get something to Jamey is March 7<sup>th</sup>.

**Topic: PURPLE Montana**

The Board discussed the proposals from Purple Montana to separately fund a data collection effort on shaken baby syndrome. The Board decided to roll that effort into our new RFP on data collection. The Board inquired into PM performance on various contract goals and objectives. The other funding proposals from PM were not funded. Mary and Jamey will meet with PM to address coordination of crying card efforts between DPHHS and PM as well as go over their report and the contract.

**Next Board Meeting suggested topics:**

1. Casandra from FRIENDS National Resource Center will have 2-3 hours to address the board about CBCAP and discuss collection of data from regular grantees.
2. Strategic Plan Goal 3: PURPLE Report: Progress & Goals
3. Strategic Plan Goal 1: Promise Neighborhoods
4. Strategic Plan Goal 2: Data committee report on RFP status
5. Report from RFP committee on renewals
6. Strategic partner invitation for next meeting
7. Budget Report
8. Initial proposed budget discussion for 2014-15
9. Agenda for Board Meeting June 2<sup>nd</sup>-3<sup>rd</sup>
10. Announcements and other administrative matters

# **Children's Trust Fund**

## **Strategic Planning, Phase II**

### **February 24, 2013**

#### **Our purpose**

The Children's Trust Fund exists to change outcomes in all children ages zero to 18 to ensure the protective factors are in place.

#### **Our target audience**

The target audience we focus on is parents and care givers of infants through 18 year olds.

#### **Second draft**

##### **Children's Trust Fund Vision Statements:**

Our Montana children, ages birth to 18 years:

- Are born into and raised in safe, stable, nurturing environments; and
- Have parents who have confidence in their parenting skills, and who know where to go for help.

Our Montana communities:

- Provide the training for parenting skills that people need and want;
- Have resource directories in place so families can access and apply for services in streamlined ways;
- Acknowledge the best practice parenting approaches and specifically know about and value the protective factors;
- Consider raising children a priority community and collective responsibility; and
- Learn from each other about the most effective approaches for parenting.

#### **Our top five priorities:**

1. Help the Promise Neighborhoods with the Northern Cheyenne / Lane Deer effort. Look at the University of Montana's work. 29 votes
2. Be the leader on research data / epidemiology to improve programs and services that relate to children safety. 25.5 votes
3. Continue funding the current list and approaches by local parenting programs (or ones like them). 22 votes
4. Revise our RFP process for both grantees and ourselves (in the evaluation process). Also, make it available on-line. 19 votes
5. Update and tighten the expectations, measurable goals, and deliverables of Purple. 18.5 votes